

CORE SERVICES

- ✓ Wide selection of job postings
- ✓ Job Fairs
- ✓ Resource Room with materials on job search, interviewing, resumes, and much more
- ✓ Computers for preparing resumes and cover letters, Internet job search, labor market information and much more
- ✓ Educational materials and community resource information
- ✓ Partner Organizations/Services
- ✓ Workshops

All of these services are free to anyone who wishes to take advantage of them.



INTENSIVE SERVICES

Sometimes you need more than core services. You may need one on one case management to assist you with your career choices. Topics of discussion include:

- ✓ Job-related Skills
- ✓ Resume and Cover letter Development
- ✓ Job Search Assistance
- ✓ Interviewing Assistance
- ✓ Career Exploration
- ✓ Supportive Services
- ✓ Basic Computer Classes
- ✓ Basic job skills

If you are just unable to find that job you are looking for, then perhaps another direction is for you. Skills training or an on-the-job training program are opportunities that you and your case manager may want to explore. Remember the OhioMeansJob's main goal for you is employment!

PARTNER ORGANIZATIONS

Fairfield County Dept. of Job and Family Services
740- 653-1701

Pickaway County Dept. of Job and Family Services
740-474-7588

South Central Ohio Job & Family Services, Ross, Vinton, & Hocking 740-773-2651, 740-596-2584, 740-385-5663

Ohio Dept. of Job and Family Services
1-877-644-6562

Pickaway Ross Career and Technology Center
740-642-2550

Ohio University Chillicothe
740-774-7245

Ross County Adult Basic Literacy Education
740-774-6733

Pickaway County Adult Basic Literacy Education
740-477-2927

Pickaway County Literacy Council
740-477-6224

Fairfield County Adult Basic Literacy Education
740-689-2484

Eastland Fairfield Community Center
614-836-4541

Veteran's Administration Vocational Rehabilitation
740-773-1141

Mature Services (Older Adult Services)
866-487-1687

Goodwill Industries of South Central Ohio
740-702-4000

Circleville Pickaway Chamber of Commerce
740-474-4923

Pickaway County Community Action
740-477-1655

Ohio University Lancaster
740-654-6711

Opportunities for Ohioans with Disabilities
800-430-6940

SERVICES TO EMPLOYERS:
JOB POSTINGS - WE CAN AND WILL:

Post your openings with OMJ, Pickaway County; Advertise your openings on several partner agencies websites; Search OhioMeansJobs for resumes matching your employment needs; Collect and prescreen applications/resumes for minimum qualifications

RECRUITMENT – WE CAN AND WILL:

Minimize traffic and phone calls to your business by having your applications on site at our office; Schedule and monitor online testing at our facility; Use our services to find out labor market information, available educational opportunities, wages and trends; Provide you space to conduct interviews and or job fairs

OUTPLACEMENT SERVICES- WE CAN AND WILL:

Assist Employers who are faced with downsizing, layoffs, or closures; We will coordinate and participate in worker orientation sessions to include but not limited to: information on unemployment compensation, Workforce Investment Act, Trade Adjustment Act, Link to community resources, Coordination of Education and Job Fairs

THESE SERVICES AND MORE ARE ALL FREE!!!

OhioMeansJobs, Fairfield County
239 West Main Street
Lancaster, Ohio 43130
740-689-2494

OhioMeansJobs, Pickaway County
160 Island Rd., P.O. Box 610
Circleville, OH 43113
740-420-7339

OhioMeansJobs, South Central –
Ross, Vinton and Hocking Counties

(740-773-2651) (740-596-2584) (740-385-5663)

**OHIOMEANSJOBS
PICKAWAY
COUNTY**

A directory of resources
available to Job Seekers
and Employers

740-420-7339



